

Fleet Mechanic

Mega Rentals, Inc., Wisconsin's leader in traffic control and pavement marking, is currently seeking a highly motivated employee to work as a Fleet Mechanic at our Madison office. At Mega Rentals, we thrive on our dependability to deliver quality projects through our commitment to safety, honesty, and teamwork. With 6 locations throughout the state, we are prepared to complete a multitude of challenging and complex traffic control projects with our superior experience, resources, and fleet.

Employees at Mega Rentals experience:

- Being part of a successful team and exhibiting Mega Rentals Core Values: Excellence, Dependability, Honesty, Safety, and Teamwork
- A great benefits package that includes: health insurance, vision and dental insurance, voluntary short term disability, life insurance, and 401k.
- Employee growth opportunities through training and development.
- A fast paced work environment presenting new challenges on a daily basis.
- A rewarding opportunity to positively contribute to the growth and improvement of Wisconsin's infrastructural needs.

As a Fleet Mechanic, it will be your responsibility to inspect and repair our company vehicles and equipment, perform preventative maintenance, and ensure our vehicles and equipment are running smoothly and are safe for operating.

To apply for this position, please visit our website at megarentalsinc.com/employment to download our employment application. Once you have completed the appropriate application please send to our main office by email, fax, or mail.

Mega Rentals, Inc.
Attention: Human Resources
PO Box 8026
Madison, WI 53708

Email: hrinfo@megarentalsinc.com
Fax: 608-222-1768

Mega Rentals Inc. Job Description

Position Title: Fleet Mechanic	Reports to: Fleet Manager
FLSA/Status: Nonexempt/Full time	Revision Date: 3/1/17 MLD

Position Summary:

Perform skilled labor as a Fleet Mechanic in a road construction environment. Must take direction from Fleet Manager and complete tasks as assigned. This position will work primarily in shop environments and may report off-site if necessary.

Essential Duties and Responsibilities:

- Thoroughly inspect vehicles and related equipment to detect any malfunctions or damages.
- Adjust, and replace necessary units and related parts, including valves, hoses, belts, and alternators.
- Overhaul and repair gasoline and diesel powered engines, and other automotive and mechanical equipment at off-site locations and at the garage.
- Repair cooling, fuel, electrical, exhaust, and hydraulic systems.
- Perform preventative maintenance work on vehicles, including lubrication and oil changes.
- Fabricate and weld to repair equipment as necessary.
- Perform vehicle body work and collision repair.
- Operate vehicles and equipment to aid in diagnostics; pick up and deliver vehicles and parts.
- Ensure equipment and vehicles are running smoothly and are safe for operating.
- Estimate time and cost of repairs.
- Properly handle and safely operate all testing and repair tools.
- Interact with company staff and understand the issues pertaining to their vehicles and equipment.
- Attend to telephone calls of company staff and address their queries and grievances.
- Place orders for necessary spare parts and ensure their timely procurement.
- Effectively coordinate work functions with co-workers and other departments to ensure smooth workflow and proper use of tools, equipment, and work space.
- Maintain a record of the service cycles, repairs, and part replacements.
- Clean, maintain, and prepare work area and equipment to eliminate possible hazards.
- Complete tasks within time constraints.
- Follow company policies and safety regulations at all times.
- Follow company process for fuel cards, cell phones, and pre-trip inspections.
- Communicate with the Fleet Manager to ensure they are adequately informed on the project's progress.

- Maintain superior quality and safety at all times.

Skills and Qualifications:

- High School diploma or equivalent
- Experience with diesel powered engines is preferred
- Good understanding and knowledge of using all repair tools, equipment, and testing machinery
- Good communication skills.
- Strong organization and multi-tasking skills.
- Commitment to high professional ethical standards
- Strong problem solving skills and time management
- Must maintain a valid driver's license and excellent driving record at all times.
- Ability to read and write clearly
- Flexibility to work overtime if necessary.

Physical Requirements:

- Ability to lift a minimum of 50 pounds, reach overhead, bend, kneel, and twist.
- Ability to sit, stand, and drive for extended periods of time.